

# Manipal University Jaipur

## MINUTES OF THE FIFTH ACADEMIC COUNCIL MEETING

Date & Time : 25<sup>th</sup> March, 2013, 10:00 AM

Venue : 2<sup>nd</sup> Floor Board Room, MUJ Campus

Members present:

Chairperson: Dr. Sandeep Sancheti (President MUJ)

Internal Members:-

1. Prof. K. Garg, Dean, Faculty of Engineering
2. Dr. Naresh Kumar Garg, Director SA&D, MU - Jaipur
3. Dr. Dinesh Chandra Agarwal, Director SET, MU - Jaipur
4. Dr V.I. George, Director SEEC, MU-Jaipur
5. Dr. Vijendra Singh Kulhar, Head Physics, MU - Jaipur
6. Dr. P.N. Sharma, Head Civil Engg, MU - Jaipur
7. Prof. Ram Adhar Dubey, Head Mechanical Engg, MU - Jaipur
8. Prof S. K Jhajharia, Head I<sup>st</sup> year B.Tech Program, MU-Jaipur
9. Dr. Giridhar Kini, Head EEE Engg, MU - Jaipur
10. Dr. Anurag Bhatnagar, HOD Management, MU - Jaipur
11. Dr. A.K. Choudhary, Registrar, MU - Jaipur

### External Member

- Dr. Vasudha Kamat, V.C. SNDT Women's University, Mumbai

### Special Invitees

- Col. Sadasivan, Head Automobile Engg, MU - Jaipur
- Dr V.N. Tiwari, Head ECE, MU-Jaipur
- Dr. Roheet Bhatnagar Head CSE Engg, MU - Jaipur
- Ar. Madhura Yadav, [HOD Architecture, MU - Jaipur
- Dr Babita Malik, HOD, Chemistry, MU- Jaipur
- Dr. Shalini Jain, HOD, Mathematics, MU-Jaipur
- Dr. Richa Arora, Asst. Registrar, Academic & Admission MUJ

Members of the Academic Council extended a warm welcome to Professor (Dr.) S. Sancheti, for presiding over the First Meeting of Academic Council, after assuming the Office of the President MUJ.

After confirming the requirement of quorum for the meeting, the agenda was taken up for discussion.

**5AC (a) Approval of the Minutes of the Fourth Meeting held on 22<sup>nd</sup> Sept. 2012**

As there were no comments, the Minutes of the Fourth Meeting held on 22<sup>nd</sup> Sept, 2012 were confirmed.

**5AC (b) Report about the action taken on the Minutes of meeting the held on 22<sup>nd</sup> Sept. 2012**

The Report about the action taken on the minutes of meeting held on 22<sup>nd</sup> Sept.2012 was noted and confirmed.

**5AC(c) Reporting and Ratification Items**

**1. Change in the composition of the Academic Council**

The names of Professor Dr. S. Sancheti, President MUJ and Professor Dr. A.K. Choudhary, Registrar, included in the Academic Council, as Ex-officio President and Ex-officio Secretary, respectively, were ratified.

The name of Professor Dr. K. Garg, included as nominee of the President in place of Dr. P. Siwach, was also noted and ratified.

**2. Approval of the revised schemes and syllabi of B.A. and B.Sc. Programs**

It was noted as placed in Annexure -1 and confirmed by the members.

**3. Modification in existing Engineering Programs and syllabi**

The Agenda item was shifted under 5AC (d) 6 for discussion and decision.

**4. Approval of the scheme & Syllabi of B. Plan and B. Des. Programme**

The Agenda item was shifted under 5AC (d) 7 for discussion and decision.

**5. A Report on the Odd semester (2012-13) End-examination results**

Members expressed grave concern at the high percentage of failed students (30% approx.) in the Odd semester (2012-13) End-examination results. After discussions and deliberations, it was found that this was due to the extremely poor performance of students in the Engineering Physics, Engineering Mathematics and Basic Electrical Engineering examinations.

It was decided that the HODs of the concerned Departments should look into the different aspects regarding curriculum /course work, delivery of lectures, review of question paper setting patterns, etc. It was suggested that 65% of the questions should be of standard /nature, so that the average students may be able to answer them easily, 20% questions should be such that above-average

students can answer them and the rest 15% should be challenging in nature to test the extra ordinary knowledge of students.

It was also suggested that an orientation programme be arranged for faculty members, to familiarize them with the approach and methods of question paper setting and evaluation of answer scripts. It was also suggested that an Examination Board and University Result Moderation Committee may be constituted.

The action taken by the then President in-charge, of moderating the result of Engineering Physics examination of end-semester Dec.2012, in consultation with HOD Physics and Controller of Examination, was approved.

#### **5AC (d) Items for Discussion and decision**

##### **1. Proposed plan for admissions in the Academic Year 2013-14**

The present status of enrolment of students in BA, BCA, B.Com, B. Sc., M.A, M.Com, M. Sc., programmes was discussed. After deliberations and discussions, it was decided that the President, in consultation with the concerned HODs, may decide the number of subject combinations to be offered in the BA, B.Sc., M.Sc. and M.Com. Programmes in the Academic year 2013-14.

##### **2. Modification in the Examination process**

Revaluation of end-semester answer books was discussed and it was suggested that this be stopped from this semester examination, but answer books be shown to the students before declaring the results. After discussion, it was decided to introduce this from this Academic Session itself, with approval of the BOM.

##### **3. Proposal for Labs and Classrooms for the next Academic Year**

The matter regarding allocation of Labs and Classrooms for non-engineering programmes, was discussed in detail, to ensure that they run smoothly. It was decided that though some adhoc arrangements have been made on sharing basis with the available Labs, a permanent solution needs to be found. In this regard it was decided that construction of additional buildings for this purpose be recommended to Board of Management.

##### **4. Promotion of Research activities**

Members discussed in detail the research activities undertaken by the respective departments and appreciated the suggestion to formulate comprehensive policies for promoting and enhancing these by way of establishing Research Labs, Consultancy Projects, Teaching Assistantship Schemes, etc.

It was decided that a Committee be formed to prepare the draft policies and schemes for the above.

##### **5. MOUs for International Academic Collaborations**

Members appreciated the interest shown by foreign Universities in signing Agreements with MUJ, as informed by the Director International Collaborations. Members suggested that a Committee for appraisal and signing of MOUs may be constituted, as per the provision of the University Act and Statutes.

It was decided that the Committee may be constituted and put up in the Fifth Board of Management Meeting, scheduled on 8<sup>th</sup> April 2013.

**6. Any other matter with the permission of the chair**

**a. Proposal for starting integrated programmes in B. Tech & MBA, BBA/BCA & MBA, from the Academic Session 2014-15.**

The Academic Council approved the proposal for preparation of a draft scheme of such programmes for discussion in the next Academic Council Meeting.

**b. Approval of Examination Rules and Regulation**

The Academic Council approved the proposal for confirmation of the Examination Rules and Regulation through circulation Agenda.

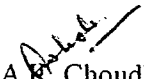
**c. Approval for increase of 180 seats in B.Tech Programme**

The President suggested for increase of additional 180 seats in B.Tech Programme.

- a. 60 seats in Civil Engineering
- b. 60 seats in Electrical Engineering
- c. 60 seats in other B.Tech course after assessing the enrollment prospects.

The Academic Council approved the proposal for increase of additional 180 seats for recommendation to the BOM for Consideration.

The Meeting ended with a vote of thanks to the chair.

  
Dr. A.R. Choudhary  
Registrar